Public Health Internship Description

Type: Unpaid Internship  
Division: Marketing and Community Engagement (MarCom)  
Reports to: Program Coordinator  
Location: Round Rock – Williamson County, TX

Purpose: Williamson County and Cities Health District (WCCHD) seeks individuals who will work closely with the MarCom team and the WilCo Wellness Alliance (WWA) Coalition to assist with community health and chronic disease prevention projects that vary in timeframe and scale. The purpose of this internship is not only to help improve the health of Williamson County, but also to provide the intern with valuable knowledge and experiences that assist in their educational and career aspirations.

Core Responsibilities:

- Collaborate with staff as an active member of the MarCom team
- Assist in the planning and participation of WWA meetings
- Assist in event planning for WWA annual meeting
- Develop materials and assist with health education classes
- Participate in outreach events and build relationships with external partners
- Research available chronic disease data to assist with community health assessments

Required Skills:

- Student working toward a Bachelor’s or Master’s degree in public health, health education, epidemiology, or a related field
- Minimum of 3.0 GPA
- Basic knowledge of health promotion and/or public health
- Strong verbal and written communication skills
- Self-motivation and the ability to work under minimal supervision
- Works well independently and as part of a team
- Creativity in problem-solving
- Experience using Microsoft Office Suite
- Reliable transportation
- Knowledge of health promotion theories a plus, not required

Notice: The internship description in no way states or implies that these are the only duties to be performed by the person occupying this position. Management has the right to assign or reassign duties and responsibilities at any time.

To Apply:

Submit resume, cover letter and Internship Application to: kelli.becerra@wilco.org